



City of Lemon Grove
City Council Regular Meeting Agenda
Tuesday, January 21, 2025 at 6:00 p.m.
Lemon Grove Community Center
3146 School Lane, Lemon Grove, CA 91945

City Council

Alysson Snow, Mayor
Jennifer Mendoza, Mayor Pro-Tem
Jessyka Heredia, Councilmember
Steve Faiai, Councilmember
Vacant, Councilmember

A complete agenda packet is available for review on the [City's website](#).

The City Council also sits as the Lemon Grove Housing Authority, Lemon Grove Sanitation District Board, Lemon Grove Roadway Lighting District Board, and Lemon Grove Successor Agency.

Call to Order / Roll Call

Pledge of Allegiance

Changes to the Agenda

Presentations – None

Public Comment

Digitally submitted public comments received by the City Clerk at jpablo@lemongrove.ca.gov will not be read out-loud during the meeting. However, they will be provided to the City Council and remain part of the meeting's records. Per the Lemon Grove Municipal Code Section 2.14.150, live comments are allotted a maximum of three (3) minutes.

Consent Calendar

(Note: The items listed on the Consent Calendar will be enacted in one motion unless removed from the Consent Calendar by Council, staff, or the public.)

1.A Waive the Full Text Reading of All Ordinances on the Agenda

Reference: Kristen Steinke, City Attorney

Recommendation: Waive the full text reading of all ordinances included in this agenda.

Ordinances shall be introduced and adopted by title only.

1.B Approval of City Council Meeting Minutes

Reference: Joel G. Pablo, City Clerk

Recommendation: To approve the minutes of the Lemon Grove City Council meeting held on January 7, 2025.

1.C City of Lemon Grove Payment Demands

Reference: Stacey Tang, Finance Director

Recommendation: Ratify demands covering December 4, 2024 through January 7, 2025.

Reports to Council

- 2. Establish Measure T Oversight Committee and Call for Applications

Reference: Stacey Tang, Finance Director and Portland Bates, Sr. Management Analyst

Recommendation: That the City Council: 1) Discuss and provide direction on the formation of the Measure T Oversight Committee, 2) Give direction to staff regarding the appointment process, and 3) Adopt a Resolution establishing a recruitment process for five (5) members of the Measure T Oversight Committee.

City Council Reports on Meetings Attended at the Expense of the City

(GC 53232.3 (d)) (53232.3. (d) states that members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.)

City Manager’s Report

Closed Session – None

Adjournment

AFFIDAVIT OF NOTIFICATION AND POSTING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS
CITY OF LEMON GROVE)

I, Joel G. Pablo, City Clerk of the City of Lemon Grove, hereby declare under penalty of perjury that a copy of the above Agenda of the Regular Meeting of the City Council of the City of Lemon Grove, California, was delivered and/or notice by email not less than 72 hours, on or before the hour of 7:00 p.m. on January 16, 2025 to the members of the governing agency, and caused the agenda to be posted on the City’s website at www.lemongrove.ca.gov and at Lemon Grove City Hall, 3232 Main Street Lemon Grove, CA 91945.

/s/ Joel G. Pablo
Joel G. Pablo, City Clerk

In compliance with the Americans with Disabilities Act (ADA), the City of Lemon Grove will provide special accommodations for persons who require assistance to access, attend and/or participate in meetings of the City Council. Please contact the City Clerk 72 hours prior to the meeting to enable the City to make arrangements to ensure accessibility to this meeting. Every reasonable effort will be made to meet your request. If you require such assistance, please contact the City Clerk at (619) 825 – 3841 or email jpablo@lemongrove.ca.gov. A full agenda is available for public review at City Hall.



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.A
Meeting Date: January 21, 2025
Submitted to: Honorable Mayor and Members of the City Council
Department: City Manager's Office
Staff Contact: Kristen Steinke, City Attorney
Item Title: **Waive the Full Text Reading of All Ordinances on the Agenda**

Summary: Waive the full text reading of all ordinances included in this agenda. Ordinances shall be introduced and adopted by title only.

Environmental Review:

- Not subject to review Negative Declaration
 Categorical Exemption, Section | Mitigated Negative Declaration

Fiscal Impact: None.

Public Notification: None.



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.B
Meeting Date: January 21, 2025
Submitted to: Honorable Mayor and Members of the City Council
Department: Finance Department
Staff Contact: Stacey Tang, Finance Director
stang@lemongrove.ca.gov
Item Title: **City of Lemon Grove Payment Demands**

Recommended Action: Ratify Demands covering December 4, 2024 to January 7, 2025.

Environmental Review:

- Not subject to review Negative Declaration
 Categorical Exemption, Section | Mitigated Negative Declaration

Fiscal Impact: None.

Public Notification: None.

Attachments:

Attachment A – Payment Demands

ATTACHMENT A

City of Lemon Grove Demands Summary

Approved as Submitted:

Stacey Tang, Finance Director

For Council Meeting: 1/21/25

ACH/AP Checks - 12/4/24-1/7/25	1,794,654.82
Payroll - 12/4/24-1/7/25	655,235.29
Total Demands -	2,449,890.11

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	1090 17347766 17502890	LEAF Ricoh MP C3504 Ricoh MP C3504	12/04/2024	138.27 152.10
Total for this ACH Check for Vendor 1090:				290.37
ACH	229	SDG&E Acct 10/22-11/19/24 Acct 10/24-11/21/24	12/04/2024	70.23 104.35
Total for this ACH Check for Vendor 229:				174.58
ACH	336	AT&T Acct 11/23-12/22/24	12/04/2024	127.69
Total for this ACH Check for Vendor 336:				127.69
ACH	104	Employment Development Department Taxes	12/12/2024	12,083.55
Total for this ACH Check for Vendor 104:				12,083.55
ACH	281	US Treasury Taxes	12/12/2024	39,647.42
Total for this ACH Check for Vendor 281:				39,647.42
ACH	406 Dec-24	Pers Health Pers Health Insurance - December 24	12/12/2024	58,711.38
Total for this ACH Check for Vendor 406:				58,711.38
ACH	459 Payroll 121224	City of Lemon Grove Payroll 121224	12/12/2024	272,156.30
Total for this ACH Check for Vendor 459:				272,156.30
ACH	47 11/27-12/10/24	Calpers Supplemental Income 457 Plan 457 Plan	12/12/2024	5,219.37
Total for this ACH Check for Vendor 47:				5,219.37
ACH	459	City of Lemon Grove Additional Payroll 12/12/24	12/12/2024	1,162.30
Total for this ACH Check for Vendor 459:				1,162.30
ACH	104	Employment Development Department Taxes	12/26/2024	11,710.80
Total for this ACH Check for Vendor 104:				11,710.80
ACH	281	US Treasury Taxes	12/26/2024	36,203.42
Total for this ACH Check for Vendor 281:				36,203.42
ACH	459 Payroll 122624	City of Lemon Grove 12/11-12/24/24	12/26/2024	187,949.37
Total for this ACH Check for Vendor 459:				187,949.37
ACH	47 12/11-12/24/24	Calpers Supplemental Income 457 Plan 457 Plan	12/26/2024	5,569.37
Total for this ACH Check for Vendor 47:				5,569.37
ACH	459	City of Lemon Grove	12/26/2024	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	Payroll 010925	12/25-1/7/25		193,967.32
Total for this ACH Check for Vendor 459:				193,967.32
ACH		Aflac		
		AFLAC COLUMBUS ACHPMT 241219 90369658	12/20/2024	1,045.76
		AFLAC COLUMBUS ACHPMT 241219 90369697	12/20/2024	1,045.76
Total for this ACH Check for Aflac:				2,091.52
ACH		Calpers		
		CALPERS 1800 2474431178 100000017772578	01/07/2025	65,132.61
		CALPERS 3100 2474431178 100000017702335	12/24/2024	4,123.70
		CALPERS 3100 2474431178 100000017702355	12/24/2024	33,884.46
		CALPERS 3100 2474431178 100000017702375	12/24/2024	17,745.07
		CALPERS 3100 2474431178 100000017702392	12/24/2024	23,846.89
		CALPERS 3100 2474431178 100000017702413	12/24/2024	5,182.12
Total for this ACH Check for Calpers:				149,914.85
ACH		Cox		
		COX COMM SAN BANK DRAFT 121824	12/18/2024	679.72
		COX COMM SAN BANK DRAFT 121824	12/18/2024	298.74
		COX COMM SAN BANK DRAFT 121824	12/18/2024	1,640.62
		COX COMM SAN BANK DRAFT 121824	12/18/2024	27.88
		COX COMM SAN BANK DRAFT 121824	12/18/2024	80.39
Total for this ACH Check for Cox:				2,727.35
ACH		Home Depot		
		Statement 11/28/24	12/19/2024	2,226.60
Total for this ACH Check for Home Depot:				2,226.60
ACH		Pitney Bowes		
		PITNEY BOWES POSTAGE 120524	12/06/2024	200.00
		PITNEY BOWES POSTAGE 121024	12/11/2024	200.00
		PITNEY BOWES POSTAGE 121224	12/13/2024	500.00
		PITNEY BOWES POSTAGE 121924	12/20/2024	200.00
Total for this ACH Check for Pitney Bowes:				1,100.00
ACH		US Bank		
		Statement 11/22/2024	12/19/2024	13,199.76
Total for this ACH Check for US Bank:				13,199.76
ACH		WageWorks		
		WAGEWORKS FSA RECEIVABLE 241206 INV7257120	12/06/2024	422.00
		WAGEWORKS FSA RECEIVABLE 241210 INV7262329	12/10/2024	1.86
		WAGEWORKS FSA RECEIVABLE 241210 INV7264223	12/10/2024	1.75
		WAGEWORKS FSA RECEIVABLE 241211 INV7270784	12/11/2024	0.80
		WAGEWORKS FSA RECEIVABLE 241217 INV7284934	12/18/2024	415.48
		WAGEWORKS FSA RECEIVABLE 241218 INV7289190	12/18/2024	200.00
		WAGEWORKS FSA RECEIVABLE 241219 INV7290862	12/19/2024	192.84
		WAGEWORKS FSA RECEIVABLE 241223 INV7293877	12/23/2024	57.98
		WAGEWORKS FSA RECEIVABLE 241226 INV7305901	12/26/2024	5.00
		WAGEWORKS FSA RECEIVABLE 241227 INV7307994	12/27/2024	25.90
		WAGEWORKS FSA RECEIVABLE 241230 INV7325726	12/30/2024	36.79
		WAGEWORKS FSA RECEIVABLE 241231 INV7329040	12/31/2024	10.00
		WAGEWORKS FSA RECEIVABLE 250103 INV7337972	01/03/2025	227.72
		WAGEWORKS FSA RECEIVABLE 250103 INV7339867	01/03/2025	20.00
		WAGEWORKS FSA RECEIVABLE 250106 INV7341541	01/06/2025	611.50
		WAGEWORKS FSA RECEIVABLE 250107 INV7354168	01/07/2025	2,200.79
		WAGEWORKS RECEIVABLE 241223 INV7204606	12/23/2024	164.75
Total for this ACH Check for WageWorks:				4,595.16
ACH		WEX		
		Fuel Services Thru 12/6/24	12/23/2024	119.15

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for WEX:				119.15
ACH		IAFF Firefighter Benefit Trust - November 2024	12/09/2024	1,661.40
Total for this ACH Check for IAFF:				1,661.40
ACH		San Diego County Sheriff's Department Law Enforcement Services for October 2024	12/18/2024	591,675.45
Total for this ACH Check for SD County:				591,675.45
ACH		Wells Fargo 01/02BANKCARD DEPOSIT -0224140827 CLIENT ANALYSIS SRVC CHR9 241210	01/02/2025 12/11/2024	1,225.77 732.29
Total for this ACH Check for Wells Fargo:				1,958.06
19733	107	EsGil, LLC	12/05/2024	
	BLDG- Oct2024	Building Fees- October 2024, Week 1 10/1-10/4/24		3,964.76
	BLDG- Oct2024	Building Fees- October 2024, Week 2 10/7-10/11/24		4,281.41
	BLDG- Oct2024	Building Fees- October 2024, Week 3 10/14-10/18/24		8,474.30
	BLDG- Oct2024	Building Fees- October 2024, Week 4 10/21-10/25/24		9,421.55
	BLDG- Oct2024	Building Fees- October 2024, Week 5 10/28-10/31/24		7,927.60
Total for Check Number 19733:				34,069.62
19734	126	Grossmont Union High School District	12/05/2024	
	53822	FY23 Budget Booklet		408.10
Total for Check Number 19734:				408.10
19735	129	Hawthorne Machinery Co	12/05/2024	
	22545201	Trunk or Treat Lights		501.40
Total for Check Number 19735:				501.40
19736	135	Hinderliter De Llamas & Associates	12/05/2024	
	SIN044998	Contract Audit Services- Sales Tax (October- December 2024)		1,625.82
	SIN044998	Sales Tax (October- December 2024)		82.10
Total for Check Number 19736:				1,707.92
19737	1546	Fidelity Security Life Insurance Company	12/05/2024	
	166538225	Vision Insurance - November24		325.98
	166582452	Vision Insurance - December24		325.98
Total for Check Number 19737:				651.96
19738	1554	A. Preman Roofing, Inc	12/05/2024	
	20858	Community Center Roof Replacement		99,602.75
Total for Check Number 19738:				99,602.75
19739	1605	Chen Ryan Associates Inc.	12/05/2024	
	2024.6302	Project #2020.0431 Connect Main St. Ph 1-2		3,085.00
Total for Check Number 19739:				3,085.00
19740	1609	Benefit Coordinators Corporation (BCC)	12/05/2024	
	15683	Life Insurance - December '24		623.70
	15683	LTD Insurance - December '24		804.79
Total for Check Number 19740:				1,428.49
19741	1758	Trusaic	12/05/2024	
	CINV-038388	2025 ACA Reporting Basic Plus Services		1,500.00
Total for Check Number 19741:				1,500.00
19742	1765	Lemon Grove Little League	12/05/2024	
	12/4/2024	Baseball Field Restoration		60,000.00
Total for Check Number 19742:				60,000.00
19743	180	Municipal Maintenance Equipment Inc	12/05/2024	
	029320	Patch Truck Repairs #07		8,871.31
Total for Check Number 19743:				8,871.31
19744	1925	Geotab USA, Inc.	12/05/2024	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	IN410221	ProPlus Plan & Support for November 2024		197.50
Total for Check Number 19744:				197.50
19745	1954 1GWQ-46K9-YPPD	Amazon Capital Services, Inc. Martin Yale P7500 Paper Folding Machine + Tax	12/05/2024	547.10
Total for Check Number 19745:				547.10
19746	209 75633	Government Training Agency/Regional Training Ctr Supervisor's Academy- Landeros 8/20-8/29/24	12/05/2024	625.00
Total for Check Number 19746:				625.00
19747	2214 8009154807	Stericycle Inc. Shredding Services 11/15/2024	12/05/2024	133.45
Total for Check Number 19747:				133.45
19748	2288 8A 8B	Blue Pacific Engineering Construction, Inc. Connect Main St. Phase 1 & 2 9/1-10/31/24 Connect Main St. Phase 3 9/1-10/31/24	12/05/2024	194,316.38 102,340.00
Total for Check Number 19748:				296,656.38
19749	2368 777968	MB Oliver Inc. Monthly Pest Control Service 11/11/24	12/05/2024	249.32
Total for Check Number 19749:				249.32
19750	2380 2024-0314298	Pacific Coast Title Company Title Insurance for Dumas Easement @ Central Ave	12/05/2024	634.00
Total for Check Number 19750:				634.00
19751	2381 12/4/2024	Dumas, Dale Grant of Sewer & Access Easement	12/05/2024	23,600.00
Total for Check Number 19751:				23,600.00
19752	262 1120240403	Underground Service Alert/SC New Ticket Charges & Monthly Database Maintenance Fee	12/05/2024	398.50
Total for Check Number 19752:				398.50
19753	29 5819869	Bearcom Group Inc. 20 Portables 11/22-12/21/24	12/05/2024	150.00
Total for Check Number 19753:				150.00
19754	58 2201	City of El Cajon JPA Overtime Reimbursement 7/6-11/8/24	12/05/2024	19,018.07
Total for Check Number 19754:				19,018.07
19755	59 1875	City of La Mesa JPA Overtime Reimbursements	12/05/2024	1,782.10
Total for Check Number 19755:				1,782.10
19756	739 0000550	Janazz, LLC SD Monthly IT Support	12/05/2024	2,500.00 2,500.00
Total for Check Number 19756:				2,500.00
19757	340 Reimb-10/31/24	Hales, Suzanna Company Officer 2A Meal and Mileage Reimbursement 10/28-10/30/24	12/09/2024	305.15
Total for Check Number 19757:				305.15
19758	498 Reimb-10/5/24	Medina, Travis Hazmat IC Class Meals and Mileage Reimbursement 8/6-8/7/24	12/09/2024	126.30
Total for Check Number 19758:				126.30
19759	129 74751101 74759401 SS000243010 SS000245487	Hawthorne Machinery Co Skidsteer & Mulcher Rental Backhoe Rental Skidsteer Repair Backhoe Service Repairs	12/12/2024	2,652.28 1,748.51 1,289.76 5,812.07
Total for Check Number 19759:				11,502.62
19760	1566 85165738	Occupational Health Centers of CA, A Med Cor Pre Employment Office Bundle & X-Ray	12/12/2024	334.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 19760:				334.00
19761	1605 2024.6392	Chen Ryan Associates Inc. Project #2020.0431 Connect Main St. Ph 1-2	12/12/2024	763.85
Total for Check Number 19761:				763.85
19762	1748 1015495	Best, Best & Krieger LLP Professional Services Rendered Through 11/30/24	12/12/2024	100.50
Total for Check Number 19762:				100.50
19763	1949 341049	Lynn's Locksmith Service 12 Master Padlocks (0536)	12/12/2024	180.17
Total for Check Number 19763:				180.17
19764	1954 1W3J-Q9W1-LV9R	Amazon Capital Services, Inc. Dual Monitor Stand	12/12/2024	120.67
Total for Check Number 19764:				120.67
19765	1967 25400158	Public Risk Innovation Solutions & Management Employee Assistance Program- July-September 2024	12/12/2024	301.41
Total for Check Number 19765:				301.41
19766	2146 12/12/2024	MissionSquare Deferred Compensation Pay- Romero 12/12/2024	12/12/2024	730.77
Total for Check Number 19766:				730.77
19767	2206 9088791 9088791 9088791 9088791 9088791 9088791 9150704 9169458	BrightView Landscape Services, Inc. Landscaping Services - Area 1 Facilities Landscaping Services - Area 2 Parks (General Fund) Landscaping Services - Area 2 Parks (Promenade) Landscaping Services - Area 3 ROW/ Medians (General Fund) Landscaping Services - Area 3 ROW/ Medians (TDA) Landscaping Services - Area 3 ROW/ Medians (Wildflower LMD) Labor for Channel Maintenance Labor for Channel Maintenance	12/12/2024	2,817.70 10,435.23 1,265.11 3,660.70 1,426.00 259.53 24,320.00 15,200.00
Total for Check Number 19767:				59,384.27
19768	2258 32109587 32109588 32109589 32109590	Prudential Overall Supply Mats, Shirts & Pants Mats Mats Mats	12/12/2024	140.07 31.12 15.23 52.12
Total for Check Number 19768:				238.54
19769	2285 PODS007465930 PODS007589977 PODS007660840 PODS007779521 PODS007779528	PODS Enterprises LLC Monthly Rental of Containers 117938BX 6/7-7/6/24 Monthly Rental of Containers 132286BX & 71588BX 6/26-7/25/24 Monthly Rental of Containers 117938BX 7/7-8/6/24 Monthly Rental of Container 109346BX 7/25-8/24/24 Monthly Rental of Container 121763BX 7/25-8/24/24	12/12/2024	212.38 418.08 212.38 235.98 235.98
Total for Check Number 19769:				1,314.80
19770	240 8860	Spring Valley Lawn Mower Shop Leaf Blower Maintenance	12/12/2024	171.46
Total for Check Number 19770:				171.46
19771	31 96003 96004 96004 96004 96004	Boot World Inc Sanitation - 6 @ \$250/ea Sanitation - 6 @ \$250/ea Facilities - 3 @ \$250/ea Streets - 8 @ \$250/ea Admin. - 2 @ \$250/ea	12/12/2024	482.71 494.44 747.22 1,747.24 395.44
Total for Check Number 19771:				3,867.05
19772	313 30076	Excell Security, Inc. Security for Facility Rental on 10/12/24	12/12/2024	140.00
Total for Check Number 19772:				140.00
19773	388 8428 8429 8430	Aguirre & Associates Land Surveyor- Mount Vernon Land Surveyor & CAD Tech- Main St. Land Surveyor & CAD Tech- Daytona St.	12/12/2024	135.00 545.00 545.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	8431	Land Surveyor & CAD Tech- Pacific Ave.		450.00
Total for Check Number 19773:				1,675.00
19774	393 INV850834 INV850836	Day Management Corp. Radio Repair Radio Repair	12/12/2024	55.00 250.00
Total for Check Number 19774:				305.00
19775	740	California State Disbursement Unit Garnishment	12/12/2024	207.69
Total for Check Number 19775:				207.69
19776	80 25CTOFLGN05 25CTOFLGN05 25CTOFLGN05	County of San Diego- RCS Sheriff Radios (36 @ \$29.50/ea) PW Radios (10 @ \$29.50/ea) Fire Radios (19 @ \$29.50/ea)	12/12/2024	1,062.00 295.00 560.50
Total for Check Number 19776:				1,917.50
19778	91 225794 225794 225794 225794	Dell Awards Engraved Name Plates for Snow, Faiai, and Heredia Door Sign for Mayor's Office Name Plates for Council Chamber Marble Acrylic Plaque for Mayor Vasquez & Councilmember Lebaron	12/16/2024	38.79 25.86 51.72 136.84
Total for Check Number 19778:				253.21
19779	2259 12/18/24	Lemon Grove Bistro Annual Employee Appreciation Event 12/18/24	12/17/2024	2,472.86
Total for Check Number 19779:				2,472.86
19780	1046 INV1030398	George Hills Company GHC0019886	12/19/2024	1,722.00
Total for Check Number 19780:				1,722.00
19781	1063 INV53495	Logicopy Ricoh/MP Contract Base and Usage Charges 12/7/24-1/6/25	12/19/2024	51.58
Total for Check Number 19781:				51.58
19782	107 BLDG- Nov2024 BLDG- Nov2024 BLDG- Nov2024 BLDG- Nov2024	EsGil, LLC Building Fees- November 2024, Week 2 11/4-11/8/24 Building Fees- November 2024, Week 3 11/11-11/15/24 Building Fees- November 2024, Week 4 11/18-11/22/24 Building Fees- November 2024, Week 5 11/25-11/29/24	12/19/2024	4,074.36 2,977.81 5,314.10 7,643.75
Total for Check Number 19782:				20,010.02
19783	1077 6002989	Mallory Safety and Supply, LLC Sqwincher Squeeze Pops	12/19/2024	116.37
Total for Check Number 19783:				116.37
19784	1290 11/30/2024	Staples Advantage Office Supplies	12/19/2024	173.48
Total for Check Number 19784:				173.48
19785	1338 017384 017386 017387 017390	Cloud Security Systems Inc. Service/Security Systems/Senior Center Service/Security Systems/Senior Center Service/Security Systems/Rec Center Service/Security Systems/Public Works Yard	12/19/2024	264.00 264.00 240.00 300.00
Total for Check Number 19785:				1,068.00
19786	135 SIN045540	Hinderliter De Llamas & Associates November Services for Cannabis Mgmt Program	12/19/2024	10,000.00
Total for Check Number 19786:				10,000.00
19787	139 00173979	Hudson Safe-T- Lite Rentals Job ID #193042- Red/Yellow & Hi Intensity Signs	12/19/2024	1,217.81
Total for Check Number 19787:				1,217.81
19788	1426 Reimb 12/18/24	Gonzalez, Monica Reimbursement for Bonfire Decorations 10/17/2024	12/19/2024	55.32
Total for Check Number 19788:				55.32

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
19789	1501 11/19/2024	JSV Smog & Auto Repair Inc. A/C Compressor Repair	12/19/2024	1,037.20
Total for Check Number 19789:				1,037.20
19790	153 169136	Knott's Pest Control, Inc. Monthly Bait Maintenance- Sheriff Station Parking Lot	12/19/2024	110.00
Total for Check Number 19790:				110.00
19791	1690 65437 65438	Harris & Associates Inc. Professional Services from 9/29-10/26/24 Professional Services from 9/29-10/26/24	12/19/2024	3,032.63 4,352.46
Total for Check Number 19791:				7,385.09
19792	1714 1535064	Life-Assist, Inc. Electrodes	12/19/2024	247.88
Total for Check Number 19792:				247.88
19793	1729 Reimb12/16/24 Reimb12/16/24 Reimb12/16/24	Olivas, Christian Hotel Reimbursement 11/12-11/15/24 Parking Reimbursement 11/13-11/14/24 Mileage Reimbursement 11/12-11/15/24	12/19/2024	764.67 90.00 162.14
Total for Check Number 19793:				1,016.81
19794	177 162201	MJC Construction D-25 Outlet Repair @ El Prado Ave	12/19/2024	8,990.00
Total for Check Number 19794:				8,990.00
19795	1954 137N-1WWR-PRFT 149V-9R33-1TVW 1RPY-33C6-X7HD	Amazon Capital Services, Inc. Microlock Carabiner & USB-A 2 Pack Expo Dry Erase Markers Dog Barking Control Device	12/19/2024	17.06 12.38 36.62
Total for Check Number 19795:				66.06
19796	197 PD-57624	Plumbers Depot Inc Cues Camera Repair	12/19/2024	520.36
Total for Check Number 19796:				520.36
19797	1997 11/1-11/30/24 11/1-11/30/24 11/1-11/30/24 11/1-11/30/24 11/1-11/30/24 11/1-11/30/24 11/1-11/30/24	Burke, William, & Sorensen, LLP Client Matter No 8250.0001 Bill No 333181 Client Matter No 8250.0011.003 Bill No 333182 Client Matter No 8250.0011.005 Bill No 333183 Client Matter No 8250.0011.006 Bill No 333185 Client Matter No 8250.0011.008 Bill No 333186 Client Matter No 8250.0011.009 Bill No 333187 Client Matter No 8250.0015 Bill No 333184	12/19/2024	17,146.69 8,778.04 140.44 1,502.96 1,408.85 206.30 2,869.23
Total for Check Number 19797:				32,052.51
19798	21 4300331	Art's Lawnmower Chainsaw Repairs	12/19/2024	237.18
Total for Check Number 19798:				237.18
19799	2128 120124	Sparkletts PW Yard- Water	12/19/2024	240.96
Total for Check Number 19799:				240.96
19800	2132 12130 12131 12187 12273	Project Partners, Inc Contracted Svc: Admin & Op Mgmt Support/Gamble 7/27-8/30/24 Contracted Svc: Prof O&M Services/Lamar 7/27-8/30/24 Contracted Svc: Admin & Op Mgmt Support/Gamble 8/31-9/27/24 Contracted Svc: Admin & Op Mgmt Support/Gamble 9/28-10/25/24	12/19/2024	11,620.00 14,850.00 9,310.00 10,360.00
Total for Check Number 19800:				46,140.00
19801	2190 20502574	Sedano Ford E10 Repairs	12/19/2024	308.49
Total for Check Number 19801:				308.49
19802	2206 9049090 9049090 9049090 9049090	BrightView Landscape Services, Inc. Landscaping Serices - Area 1 Facilities Landscaping Serices - Area 2 Parks (General Fund) Landscaping Serices - Area 2 Parks (Promenade) Landscaping Serices - Area 3 ROW/ Medians (General Fund)	12/19/2024	2,817.70 10,435.23 1,265.11 3,660.70

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	9049090	Landscaping Serices - Area 3 ROW/ Medians (TDA)		1,426.00
	9049090	Landscaping Serices - Area 3 ROW/ Medians (Wildflower LMD)		259.53
	9135926	City Hall Irrig Repairs- October 2024		235.12
Total for Check Number 19802:				20,099.39
19803	2229 K24-1123/1117	Legend to Kings Fence Inc Gate Maintenance	12/19/2024	280.00
Total for Check Number 19803:				280.00
19804	2248 30254471	Safeware, Inc. SEK F1-AAAX - SEEK FIREPRO 300 THERMAL IMAGING CAMERA	12/19/2024	3,305.97
Total for Check Number 19804:				3,305.97
19805	2258 32110661 32110662 32110663 32110664	Prudential Overall Supply Mats, Shirts and Pants Mats Mats Mats	12/19/2024	140.07 31.12 15.23 52.12
Total for Check Number 19805:				238.54
19806	2285 PODS006885806 PODS006885806 PODS006885806 PODS007052837 PODS007052837 PODS007052837 PODS007411514 PODS007411514 PODS007411514	PODS Enterprises LLC Container 93097BX 2/29/24-3/29/24 Container 1611BX 2/29/24-3/29/24 Container 118B149 2/29/24-3/29/24 Container 93097BX 3/30/24-4/29/24 Container 1611BX 3/30/24-4/29/24 Container 118B149 3/30/24-4/29/24 Container 93097BX 5/30/24-6/29/24 Container 1611BX 5/30/24-6/29/24 Container 118B149 5/30/24-6/29/24	12/19/2024	212.38 212.38 212.38 212.38 212.38 212.38 212.38 212.38 212.38
Total for Check Number 19806:				1,911.42
19807	2310 Dec-24	Benefit Coordinators Corporation (BCC) Dental Insurance- PPO -Dec24	12/19/2024	4,123.80
Total for Check Number 19807:				4,123.80
19808	2368 782380	MB Oliver Inc. Monthly Pest Control Service	12/19/2024	249.32
Total for Check Number 19808:				249.32
19809	2370 2686-254634	O'Reilly Auto Enterprises, LLC Fuel, Oil and Air Filters	12/19/2024	314.24
Total for Check Number 19809:				314.24
19810	239 83868	Southwest Signal Service Misc Tasks- November 2024	12/19/2024	2,556.88
Total for Check Number 19810:				2,556.88
19811	246 SW-0302326 WD-0278134 WD-0284407	State Water Resources Control Board NPDES SW Municipal 7/1/24-6/30/25 Annual Permit Fee 7/1/24-6/30/25 Annual Permit Fee 7/1/24-6/30/25	12/19/2024	18,196.00 3,450.00 3,945.00
Total for Check Number 19811:				25,591.00
19812	251 00148484	The East County Californian 148484 ORD 465- Pablo	12/19/2024	119.00
Total for Check Number 19812:				119.00
19813	332 781607	State of California- Department of Justice Fingerprints Apps- November 2024	12/19/2024	32.00
Total for Check Number 19813:				32.00
19814	410 05656013646 5656916083	AutoZone, Inc. Vacuum Tube & Fuel Injector Hose Sub Zero	12/19/2024	9.28 47.70
Total for Check Number 19814:				56.98
19815	445 L1072895YL	American Messaging Pager Replacement Program 12/1-12/31/24	12/19/2024	59.99
Total for Check Number 19815:				59.99

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
19816	473 12560	I.B. Trophies & Awards Name Badge	12/19/2024	23.16
Total for Check Number 19816:				23.16
19817	48 158952PS	SCA of CA, LLC Special Street Sweeping 11/4/24	12/19/2024	225.00
Total for Check Number 19817:				225.00
19818	60 1000401805	City of San Diego Metro Industrial Wastewater Control Program	12/19/2024	12,312.00
Total for Check Number 19818:				12,312.00
19819	64 5402	Clothing International, Inc Safety Orange Beanies	12/19/2024	430.46
Total for Check Number 19819:				430.46
19820	67 38516801114751	Colonial Life Colonial Optional Insurance - November '24	12/19/2024	102.72
Total for Check Number 19820:				102.72
19821	71 82230154	Corelogic Solutions, LLC. Real/Graphics Package- November 2024	12/19/2024	300.00
Total for Check Number 19821:				300.00
19822	98 1126249905	Domestic Uniform Rental Shop Towels	12/19/2024	61.50
Total for Check Number 19822:				61.50
19823	2166 REQUEST 27	Athens Ins Svcs, Inc.- City of Lemon Grove Replenishment of Checks Written for Period 11/1-11/30/24	12/19/2024	3,756.29
Total for Check Number 19823:				3,756.29
			Report Total:	2,449,890.11



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 1.C
Meeting Date: January 7, 2025
Submitted to: Honorable Mayor and Members of the City Council
Department: City Manager's Office
Staff Contact: Joel G. Pablo, City Clerk; jpablo@lemongrove.ca.gov
Item Title: **Approval of City Council Meeting Minutes**

Recommended Action: To approve the minutes of the Lemon Grove City Council meeting held on January 7, 2025.

Environmental Review:

- Not subject to review Negative Declaration
 Categorical Exemption, Section Mitigated Negative Declaration

Fiscal Impact: None.

Public Notification: None.

Attachment

Attachment A: January 7, 2025 Draft Meeting Minutes

**MINUTES OF THE REGULAR MEETING
OF THE LEMON GROVE CITY COUNCIL
Lemon Grove Community Center
3146 School Lane, Lemon Grove, CA 91945
Tuesday, October 15, 2024 at 6:00 p.m.**

Call to Order

Mayor Alysson Snow called the regular City Council meeting to order at 6:00 p.m.

Roll Call

Mayor Alysson Snow, Mayor Pro Tem Jennifer Mendoza, Councilmember Steve Faiai, Councilmember Jessyka Heredia

Absent: None

Staff Members Present

City Manager Lydia Romero, City Attorney Kristen Steinke, City Clerk Joel G. Pablo, Public Works Director Izzy Murguia, Public Works Administrative and Operations Manager Thomas Martin, Chief Bent Koch with Heartland Fire and Rescue, Sargeant Ken Seel and Sargeant Travis Price with the San Diego County Sheriff's Department.

Pledge of Allegiance

Councilmember Faiai led the Pledge of the Allegiance.

Moment of Silence

Mayor Snow led a moment of silence in remembrance of Nadia Charles and Junior Joseph Juste.

Presentations – None

Changes to the Agenda

City Clerk Pablo stated there are no changes to the agenda.

Public Comment

Mayor Alysson Snow opened the public comment period.

In Person: Robin Todd, Field Representative with Assemblymember Dr. LaShaw Sharp-Collins (79th District Assembly)
Richard Gold
Brenda Hammond
John L. Wood
Teresa Rosiak-Proffit
Nancy Milligan
Mat Kostrinsky, American Federation of State, County and Municipal Employees (AFSCME) Local 127
Bonnie Barknoff

Written: Ken King

Mayor Alysson Snow closed the public comment period.

In response to public comments provided, City Manager Romero reported that the City Council's Strategic Plan includes broadcasting City Council meetings online, with a workshop planned for late January or February 2025. Lastly, Romero stated regarding the county's Troy Street Sleeping Cabins project, a presentation or workshop is expected in late February 2025.

Sergeant Seel from the Sheriff's Department addressed the fireworks issue, encouraging residents to report fireworks or gunshot concerns. Deputies respond promptly on non-holidays, but staffing is limited on holidays, with five deputies on duty until midnight and two afterward. Due to high call volumes, deputies prioritize calls with specific addresses and conduct extra patrols when possible. Citizens can file complaints if they can identify the source and location of fireworks.

Consent Calendar

Action: Motion by Mayor Pro-Tem Mendoza, second by Councilmember Heredia to approve the Consent Calendar Item Nos. 1.A through 1.D.

The motion passed by the following vote:

AYES: Faiai, Heredia, Mendoza, Snow

NOES: None

ABSENT: None

1.A Waive the Full Text Reading of All Ordinances on the Agenda

Action: Waived the full text reading of all ordinances included in this agenda. Ordinances shall be introduced and adopted by title only.

1.B Approval of City Council Meeting Minutes

Action: Approved the minutes of the Lemon Grove City Council meeting held on December 17, 2024.

1.C Recognized Obligation Payment Schedule July 1, 2025 – June 30, 2026

Action: Adopted **Resolution No. 2024 – 4081** approving the Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2025 through June 30, 2026.

1.D Award of Contract (No. 2025-18) for the 7212 Broadway Storm Drain Replacement Project

Action: Adopted **Resolution No. 2024 – 4082** to award a contract (No. 2025-18) to Bonita Pipeline, Inc., for \$72,169 to replace a storm drain near 7212 Broadway and authorize the City Manager to execute any necessary documents.

Reports to Council

2. Consideration of Process to Fill Council Vacancy

Mayor Snow introduced the item by title.

City Manager Lydia Romero and City Attorney Kristen Steinke presented the report.

Mayor Snow opened the public comment period.

In Person: Thelma Martinez
Mat Kostrinsky, AFSCME Local 127

Written: Ken King

Mayor Snow closed the public comment period.

Round 1: Councilmembers directed questions/comments to staff.

Round 2: Councilmembers directed questions/comments to staff.

Action: Discussed and provide staff with direction.

Summary of Council Direction

1. Hybrid interview process combining Option 1 and Option 3.
 2. Option 1 chosen for the voting process.
 3. Revise the application to emphasize community engagement, include a 250-word limit, allow applicants to attach a resume or curriculum vitae, and provide space for technical certifications.
 4. Submit interview questions to staff by January 12, 2025.
 5. Market the process via social media and community outreach.
 6. Interviews set for February 4, 2024 and swearing-in ceremony scheduled for February 18, 2025.
3. Appointment of City Council Members to Committees, Commissions and Boards

Mayor Snow presented the report.

Mayor Alysson Snow opened the public comment period.

In Person: Lee Ann Jones-Santos
Peter DeHoff, Councilmember for the City of Poway
Mark Robak
John L. Wood

Written: Jerry Jones
Gary Kendrick, El Cajon City Councilmember
John Duncan, Mayor, City of Coronado
Karyn Keze, Executive Director, Metro Wastewater Joint Powers Authority
Mitchell McKay, Imperial Beach City Councilmember
Peter De Hoff, Poway City Councilmember

Mayor Alysson Snow closed the public comment period.

By Consensus, the Council ratified Mayor Snow's committees, commissions and board's assignments, *as amended* for City Council Members.

Council Decision Summary (Changes to Attachment A)

- Metro Commission / Metro Wastewater JPA: Council decided to keep Jerry as the primary for one more year and Councilmember Jessyka Heredia as the alternate.
- Metropolitan Transit System: Councilmember Mendoza as the primary; and Councilmember Faiai as the alternate.
- Heartland Communications: Councilmember Faiai as the primary; and Councilmember Mendoza as the alternate.
- Heartland Training Facility: Councilmember Faiai as the primary; and Councilmember Mendoza as the alternate.
- Helix Water District: Councilmember Heredia as the primary; and Councilmember Faiai as the alternate.

Jerry Jones confirmed to the Council his desire to continue serving as the primary representative on the Metro Commission / Metro Wastewater JPA.

City Council Reports on Meetings Attended at the Expense of the City**Councilmember Steve Faiai**

- Participated in Christmas Caroling with Revitalize Broadway alongside Councilmembers Mendoza and Heredia.
- Took part in a Cal-Trans cleanup with Teresa Rosiak-Profit.

Councilmember Heredia

- Joined Revitalize Broadway for Christmas caroling with Councilmembers Faiai and Heredia.
- Took part in a graffiti abatement event with Councilmember Faiai and a volunteer veterans' group.

Mayor Pro-Tem Mendoza

- December 19, 2024: Attended the San Diego Metropolitan Transit System Board Meeting.
- December 21, 2024: Assisted with the Lemon Grove Food Distribution.
- Participated in Christmas caroling with Revitalize Broadway alongside Councilmembers Heredia and Faiai.
- December 28, 2024: Joined City Manager Romero at the funeral services for Jim Jeebo, Crime Prevention Specialist for the City of Lemon Grove.

Mayor Snow

- December 18, 2024: Attended the East County Economic Development Committee meeting.
- December 20, 2024: Participated in the CA League of California Cities San Diego County Division Planning Session.
- December 21, 2024: Assisted with the Lemon Grove Food Distribution.
- January 2, 2024: Attended the Lemon Grove Historical Society event.

City Manager's Report

City Manager Romero turned it over to both the Fire Chief and Sergeant Ken Seel to provide their updates.

Fire Chief Koch updated the council on the ongoing Santa Ana wind event affecting Southern California, with active fires in Los Angeles County and smaller fires east of the city. Residents were urged to secure loose items, prepare for power outages, and stay vigilant for potential fires. The California Office of Emergency Services has deployed resources, while Lemon Grove's OES rig is still being outfitted. Local resources are heading to Los Angeles, and the Sheriff's Office is on standby. Public Works is ready to handle downed trees. Residents were advised to report issues and download the "Genesis Protect" app for emergency alerts.

Sergeant Willaim Price provided an update on the tragic accident from January 1st. No arrests have been made yet, as investigations take time. Samples from both drivers are being analyzed for alcohol or toxins, and evidence such as surveillance footage and cell phone data are being examined. The investigation will continue, and charges may be pursued based on findings, including potential alcohol or drug use or negligence.

Closed Session – None

Adjournment

Mayor Snow adjourned the meeting at 8:00 p.m. and announced that the next City Council meeting will be held on Tuesday, January 21, 2025 at 6:00 p.m.

Joel G. Pablo, City Clerk



CITY OF LEMON GROVE

CITY COUNCIL STAFF REPORT

Item No. 2.

Meeting Date: January 21, 2025

Submitted to: Honorable Mayor and Members of the City Council

Department: Finance

Staff Contact: Stacey Tang, Finance Director, stang@lemongrove.ca.gov
Portland Bates, Sr. Management Analyst, pbates@lemongrove.ca.gov

Item Title: **Establish Measure T Oversight Committee and Call for Applications**

Recommended Action: That the City Council: 1) Discuss and provide direction on the formation of the Measure T Oversight Committee, 2) Give direction to staff regarding the appointment process, and 3) Adopt a Resolution (**Attachment A**) establishing a recruitment process for five (5) members of the Measure T Oversight Committee.

Background: As part of the City Council's strategic priority to facilitate revenue growth, the Council placed a transactions and uses tax (sales tax) measure on the November 5, 2024 ballot to increase one percent (one cent) sales tax. Local voters approved the sales tax measure, Measure T: The Lemon Grove Sales Tax Measure, along with Ordinance 466 (Ordinance), by 71.59%. The measure will provide an estimated \$6.0 million annually for essential City services. Ordinance No. 466 added Chapter 3.18 to the Lemon Grove Municipal Code. Per Section 3.18.160D, prior to the Operative Date of 7/1/2025, the City is to create and convene a Citizens' Oversight Committee (COC) with either five or seven members. Per Section 3.18.160E, the function of the COC is to review and report on City compliance with the terms of the Ordinance and each annual Measure T Spending Plan presented to and approved by the City Council. In addition, the COC is to be created by City Council Resolution no later than 150 days following the date of the election (by April 4, 2025).

Discussion: In an effort to ensure the City's Citizens' Oversight Committee, to be referred as Measure T Oversight Committee, will be formed optimally, staff conducted research on three general law cities in Southern California that have passed sales tax measures, resulting in the formation of oversight committees similar to the proposed Measure T Oversight Committee. These cities provide insight into the structure and function of these committees and their impacts on oversight. The City of Murrieta (Measure T) is significantly more populous than Lemon Grove, while the City of Barstow (Measure Q) and City of La Verne (Measure LV), have comparable populations to Lemon Grove (27,569).

In November 2018, the voters of Barstow approved Measure Q, a public safety and City services measure that passed with a 59.22% approval rating. The measure implemented a one-cent sales tax for the purpose of supporting public safety and Citywide services. In line with the public's desire for transparency and accountability, the Measure Q Citizens Oversight Committee was established to monitor and review the expenditure of funds generated by this tax.

Committee Structure and Appointments:

- The Measure Q Citizens' Oversight Committee is composed of five members.
- Four (4) members are selected by Council District, with one (1) representative from each district.
- One (1) At-Large committee member is selected by the Mayor.
- The members are chosen from a pool of applicants who meet the criteria set forth by City for committee service. The members serve staggered four-year terms, and the committee convenes on a quarterly basis.

In March 2020, the City of La Verne placed a sales tax measure known as Measure LV on the ballot for voters. Measure LV was approved by a majority 54.36% and authorized the City to levy an additional sales tax of 0.75%, increasing the total sales tax rate in the City from 9.5% to 10.25%. To ensure transparency and accountability, the City of La Verne formed the Measure LV Oversight Committee. This committee is tasked with ensuring that the funds generated by the sales tax increase are spent in accordance with the voters' intent and the guidelines established by the City Council.

Committee Structure and Appointments:

- The committee consists of five members.
- The members are appointed by City Council and serve two (2) terms of two years or three (3) terms of four years each.
- The committee meets on the first Tuesday of months where Council reviews how to utilize measure LV. Meetings are normally scheduled in February, May, and November.

The City of Murrieta Measure T Transaction and Use Tax Oversight Committee was established following the approval of Measure T by Murrieta voters on November 6, 2018 by 52.17%. The oversight committee is charged with ensuring transparency, accountability, and responsible use of the 1% sales tax revenue generated by Measure T which is designated for general City services.

Committee Structure and Appointments:

- The committee consists of three members.
- One (1) Resident with a financial background.
- One (1) Resident.
- One (1) Resident, business owner with a financial background.
- The Committee meets on a bi-annual basis.
- Committee members serve staggered four (4) year terms.

The oversight committees in these cities have served as vital components of ensuring transparency, fiscal accountability, and public trust in the use of sales tax revenue.

#	City	Population	# of Members	# of Meetings	Member Terms
1	City of Barstow Measure Q	24,964	5	4, Quarterly	4 years
2	City of La Verne Measure LV	29,898	5	3	2 years (2) 4 years (3)
3	City of Murrieta Measure T	111,878	3	2	4 years

Based on the research, staff recommends the formation of a five-member Measure T Oversight Committee (Committee) for Lemon Grove as follows:.

Committee Structure and Appointments:

- The Committee will be composed of five individuals with a diverse set of qualifications to ensure a broad understanding of the City’s financial management of Measure T funds.
 - One (1) local business owner
 - One (1) resident
 - Three (3) residents with backgrounds or experience in accounting, budgeting, or other areas of fiscal responsibility.
- Members will be appointed by the City Council and will serve staggered terms of four (4) years. Two (2) of the five (5) members will have an initial term of two years to allow for the staggering of the 4-year terms.
- The Committee will meet quarterly or four (4) times a year, with meetings scheduled based on the City’s budget and the Finance Department’s presentations to City Council.

The primary focus of the Committee will be to provide input and recommendations on the spending of the Measure T tax revenue to assist the City Council in making informed decisions, and to ensure the City’s accounting and reporting of the Measure T revenue and expenditures are in accordance with the Ordinance. The Committee’s collective experience will ensure a comprehensive approach to fiscal accountability and transparency oversight.

To establish the Committee, staff is recommending the City Council call for applications for members. Staff also recommends following the schedule below for the Committee recruitment:

- January 27, 2025 Applications available
- February 20, 2025 Application Deadline
- March 4, 2025 City Council Appointment

Depending on the number of applications received, staff recommends holding a special meeting to conduct interviews of Committee members. A special meeting can be held on February 25, 2025.

Using a previously established interview process, the interviews will be conducted as follows for the February 25, 2025 special meeting:

- Interviews will be conducted in open session at the City Council Chambers;
- Interviews will be scheduled to last approximately 15 minutes in length for each of the candidates;
- Each candidate will have three (3) minutes to share their prepared statement with the City Council;
- Each City Council Member will have two (2) minutes to ask one (1) question of each candidate. A list of proposed interview questions will be prepared for City Council consideration. The questions will be provided at the Special City Council meeting.
- City Council will deliberate on the selection of the five (5) Measure T Oversight Committee members; and
- City Council will then appoint the five (5) members.

Environmental Review:

The establishment of the Measure T Oversight Committee is not a “Project” as defined under Section 15378(b)(4) of the California Environmental Quality Act (CEQA) Guidelines because it is a decision without commitment to a specific project that may result in a potentially significant physical impact on the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the actions proposed are not subject to CEQA.

- | | |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input type="checkbox"/> Categorical Exemption, Section | <input type="checkbox"/> Mitigated Negative Declaration |

Fiscal Impact: None

Public Notification: N/A

Staff Recommendation: That the City Council: 1) Discuss and provide direction on the formation of the Measure T Oversight Committee, 2) Give direction to staff regarding the appointment process, and 3) Adopt a Resolution (**Attachment A**) establishing a recruitment process for five (5) members of the Measure T Oversight Committee.

Attachments:
Attachment A – Resolution
Attachment B –Application

RESOLUTION NO. 2025 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA, ESTABLISHING A RECRUITMENT PROCESS TO APPOINT THE MEMBERS OF THE MEASURE T OVERSIGHT COMMITTEE

WHEREAS, at the July 16, 2024 Lemon Grove City Council meeting, the City Council adopted Resolution No. 2024-4040 consolidating the Regular Municipal Election with the State General Election on November 5, 2024 and submitting to the electors a ballot measure, Measure T: The Lemon Grove Sales Tax Measure, to increase the City’s Sales and Use Tax (Sales tax) by one percent (one cent) by adding Lemon Grove Municipal Code Chapter 3.18 with Ordinance No. 466; and

WHEREAS, a Consolidated General Municipal Election was held in the City of Lemon Grove on Tuesday, November 5, 2024, and

WHEREAS, at the December 17, 2024 Lemon Grove City Council meeting, the City Council adopted Resolution No. 2024-4077 certifying the 71.59% approval votes of Measure T, and sequentially Ordinance No. 466; and

WHEREAS, pursuant to Section 3.18.160D of the Lemon Grove Municipal Code, prior to the Operative Date of 7/1/2025, the City is to create and convene a Citizens’ Oversight Committee (COC) with either five or seven members; and

WHEREAS, pursuant to Section 3.18.160E of the Lemon Grove Municipal Code, the function of the COC is to review and report on City compliance with the terms of the Ordinance No. 466 and each annual Measure T Spending Plan presented to and approved by the City Council, and

WHEREAS, pursuant to Section 3.18.160E of the Lemon Grove Municipal Code, the COC is to be created by City Council Resolution no later than 150 days following the date of the election (by April 4, 2025).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California, hereby approves as follows that:

SECTION 1. The foregoing recitals are true and correct, and

SECTION 2. The City Council authorizes the City manager, and her designees, to advertise the recruitment of residents and local business owners to server as members of the Measure T Oversight Committee as follows:

January 27, 2025
February 20, 2025
March 4, 2025

Public Notice Deadline
Application Deadline
City Council Appointment

*Establish Measure T Oversight Committee
and Call for Applications
January 21, 2025*

SECTION 3. The appointment process shall be posted and advertised at least once in a newspaper of general circulation within the City of Lemon Grove. Further notices shall be given through electronic mail and on the City's Website, and

SECTION 4. The City Council intends to initially appoint two (2) members of two-year term and three (3) members of four-year term to establish the staggering of the four-year term.

PASSED AND ADOPTED on January 21, 2025, the City Council of the City of Lemon Grove, California, adopted Resolution No. 2025 - ____, passed by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Alysson Snow, Mayor

Attest:

Joel G. Pablo, City Clerk

Approved as to Form:

Kristen Steinke, City Attorney

Applications are due on Feb. 20, 2025



APPLICATION FOR MEASURE T OVERSIGHT COMMITTEE MEMBERS

CONTACT INFORMATION

Name: _____ Address: _____

Phone: _____ Email Address: _____

WORK & COMMUNITY EXPERIENCE

Employer: _____ Title: _____

Statement of Employment Experience: _____

High School Attended: _____

Higher Education/Degrees Received: _____

List any past or current community or public service appointments with dates served: _____

What experience or special knowledge can you bring to the Measure T Oversight Committee? _____

Please provide any other comments or information you would like to pass on to the City Council: _____

It is anticipated that the Measure T Oversight Committee will meet on a quarterly basis with the exact dates to be determined. Does your schedule allow you to attend meeting four times a year? (Circle one)

Yes

No

Signature: _____

Date: _____

***You may also attach a resume to this application (optional)**

CITY OF LEMON GROVE MEASURE T OVERSIGHT COMMITTEE

Purpose:

The Measure T Oversight Committee acts as a resident advisory/focus group to the Lemon Grove City Council on the Lemon Grove Sales Tax Measure. Up to five (5) members of the committee are needed to review and report on City compliance with the terms of the Ordinance and each annual Measure T Spending Plan presented to and approved by the City Council.

Membership:

The Measure T Oversight Committee consists of one Lemon Grove business owner and four residents that are appointed by the City Council. Two of the five members will have an initial term of 2 years to allow for the staggering of the 4-year terms.

Committee members are open to Lemon Grove residents, business owners and property owners with backgrounds or experience in accounting, budgeting, or other areas of fiscal responsibility.

Meeting Time/Location:

The meeting dates and times are to be determined by City Council. Meetings will be held at the Lemon Grove Community Center, 3146 School Lane, Lemon Grove, CA.

Compensation: None – Volunteer Position

Responsible Department: Finance Department/Administration

Submittal: Applications are due by February 20, 2025 at 5:00pm Pacific Standard Time.

Please submit applications to:

Joel Pablo, City Clerk

Email: jpablo@lemongrove.ca.gov

Lemon Grove City Hall, 3232 Main Street, Lemon Grove, CA 91945